

# **ABBAYFIELD WESSEX SOCIETY LTD**

## **JOB DESCRIPTION**

**Job Title:** Cleaner (Zero Hours)

**Responsible to:** House Manager

### **Cleaner (Zero Hours)**

**MAIN PURPOSE OF THE JOB:** To keep all area of the house clean and tidy.

This role would suit someone who wants occasional hours and flexibility can be offered around other commitments.

### **KEY DUTIES AND RESPONSIBILITIES:**

- Regularly clean and tidy all communal areas, including bathrooms, toilets, kitchens and store rooms and external areas.
- Regularly clean the residents' rooms.
- Wash up, including operating the dishwashers and store items away.
- Provide cover for holidays and sickness.
- Clean internal windows (those which can be reached without the use of steps).
- Clear rubbish and empty rubbish bins into appropriate external containers.
- Assist with the laundry if required.
- Advise the House Coordinator, or Operations Manager in their absence, of any wear or damage to equipment or fittings, or any safety issues or hazards which arise.
- Follow the procedures for arranging repairs or emergency assistance.
- Maintain confidentiality for residents and volunteers information.

Job Type: Part-time/Zero Hour

Salary: £12.90 per hour

Job Type: Part-time

Pay: £12.90 per hour

Work Location: In person